

MINUTES OF LAKE VILLA TOWNSHIP BOARD

Regular Meeting January 12, 2015

7:00 pm

- I. Call to order: Meeting was called to order at 7:20 pm by Supervisor Venturi

- II. Roll Call: In attendance, Supervisor Venturi, Trustee Beadle, Trustee McCollum, Trustee Berker, Trustee Stout, Deputy Clerk Jane Simi, Highway Commissioner Jim Jorgensen was in attendance.

- III. Pledge of Allegiance: Led by Supervisor Venturi

- IV. Approval of Minutes: Motion to approve the minutes of the regular board meeting on Dec. 8, 2014 by Trustee McCollum, seconded by Trustee Berker. Paragraph 5D to be corrected. Roll call, all ayes, motion passed.

- V. Old Business
 - a. Vic Olsen was called to check the furnace, no report available.
 - b. Work is going to begin on the Totem Pole at Peacock Camp.
 - c. We are still working on trail connection. They had part of the trail through the forest preserve cleared but it went off track so they went back in and changed it.
 - d. Consideration and possible action regarding the updated employee manual. All employees were given a copy of the manual and asked to give their opinion. First was the collective bargaining agreement which doesn't apply. Section 2.1. Regarding department heads have the authority to place full or part time positions. It should say Jim Jorgensen for Highway, Dan Venturi for Town and Jeff Lee for Assessor will have the authority to place positions, it will be modified. Anti- nepotism should be taken out but would not apply to employees already hired. It was also discussed about the length of probation period, it is felt that a year is too long, Trustee McCollum suggested 6 months. Concealed and carry question; Section 3.2 Weapons and Concealed Carry Policy. The concern is that you can keep a concealed weapon locked in your car. The proposal suggests that you can keep a fire arm locked in a case, locked in your vehicle on township property as long as you do not use the vehicle for township business. Page 18 section 3.7 regarding solicitation and Distribution should be deleted. Township Charities raised funds on the property. Page 23 section 3.11 Employees should be able to smoke on township grounds but not in Township vehicles.

Jim asked if any of his men brought up changes for the manual. His concern is that he doesn't allow the men to go on vacations at certain times of the year, how can he not let them carry over vacation. Supervisor Venturi says he can approve them to carry over some time. Highway Commissioner states that they save it if they get hurt. Supervisor suggested that they use vacation time. It was discussed that some of the Highway Employees have a lot of time to roll over. It was stated by Supervisor Venturi that vacation time should be used. Motion to approve employee manual by Trustee Beadle, seconded by Trustee McCollum. Roll call, all ayes, motion passes.

VI. New Business

- a. Discussion regarding possible action of intergovernmental agreement with IDOT. This is our board's approval of the resolution to approve the right of way dedication with the State of Illinois Department of Transportation. Motion to approve by Trustee Berker, seconded by Trustee Stout. Roll call, all ayes, motion passes.
- b. Motion to approve mileage reimbursement rate of 57.5 cents per mile make by Trustee Berker, seconded by Trustee Stout. Roll call, all ayes, motion passed

VII. Approve Payment of Bills

- a. Approve payment of current Town and Road district bills: Motion to approve the current Town and Road district bills is amended by Trustee Stout, seconded by Trustee Berker. Roll Call, all ayes, motion passes
- b. Approve payroll payments for last meeting: Motion to approve the payroll from last meeting by Trustee Beadle, seconded by Trustee McCollum.

VIII. Public Comment: Tom Weber reports that February 24th at Lakes High School is Opiate awareness to educate residents about the problem of heroin abuse in our area.

IX. Assessors Report: Assessor Lee is not present.

X. Highway Commissioner Report: Highway Commissioner Jorgensen reported that he is still looking at salt barns. Supervisor Venturi looked into a silo but he thinks due to moisture it won't work. Trustee McCullom suggested a small addition to the standing salt barn on the property now. Jim was considering putting the new salt barn in front of the gravel bins but he is not sure yet.

XI. Supervisors Report: Our next meeting is February 9th. Assessor's budget needs to be approved. Increase in internet was because of the County not handling the internet charges anymore. The West Campus plumbing problem was discussed. They are looking to find the main problem.

XII. Closed Session: None

XIV Adjournment: Motion to adjourn regular board meeting by Trustee McCollum seconded by Trustee Berker. Meeting adjourned at 7:45 pm.

Minutes of the January 12, 2015 Lake Villa Township Regular Board Meeting have been prepared and respectfully submitted for approval at the next regular board meeting on February 9, 2015 by Jane Simi, Lake Villa Township Deputy Clerk, reviewed by Jean Smuda, Lake Villa Township Clerk.